

Fraser Health Together

Medical Staff Bulletin: Submission guidelines

The Medical Staff Bulletin includes news, events and updates for all Fraser Health medical staff, including physicians, dentists, nurse practitioners and midwives. The Bulletin is sent out every three weeks on Monday mornings at 7 a.m.

Schedule

Submission deadline	Bulletin release date
January 15, 2024	January 22, 2024
February 5, 2024	February 12, 2024
February 26, 2024	March 4, 2024
March 18, 2024	March 25, 2024
April 8, 2024	April 15, 2024
April 29, 2024	May 6, 2024
May 20, 2024	May 27, 2024
June 10, 2024	June 17, 2024

Submission details

- Please send your submission to medicalstaffhub@fraserhealth.ca.
 - If your submission is for a specific date or deadline, please contact the Medical Staff Hub prior to submitting.
- Submissions will be reviewed by the Medical Staff Editorial Board for their consideration and approval.
- Submissions will be edited for clarity, style and length.
- **What to include in your submission:**
 - **Title:** Less than 8 words
 - **Body text:** Maximum length is 150 words.
 - Aim to be short and concise, with one call to action (i.e., what you are asking your reader to do).
 - For longer submissions, please include a PDF document or link to include for more information.
 - **Optional:** Header photo
 - Photos are best in landscape format (e.g., 16:9 ratio).
 - Please ensure everyone included in the photo has signed a media release form.