

## **Program Medical Director**

### 2.1 PROGRAM MEDICAL DIRECTOR

- 2.1.1 A Program Medical Director will be appointed for each clinical Program.
- 2.1.2 Each Program Medical Director shall be a member of the Active Staff unless the candidate is a practitioner recruited specifically for the role (in which case the candidate would be appointed to the Provisional category of the Medical Staff until such time as the practitioner is eligible for promotion to the Active category).
- 2.1.3 The Program Medical Director shall report to and be accountable to the relevant Vice President.
- 2.1.4 The Program Medical Director may be remunerated for services as the Program Medical Director.
- 2.1.5 The term of appointment as Program Medical Director shall be five (5) years, renewable by the relevant Vice President and the VP Medicine.

The responsibilities of the Program Medical Director include (but are not limited to):

- Co-leading the Program with the Executive Director to set standards / guidelines of healthcare delivery and develop systems for monitoring compliance with those standards
- Meeting regularly with the senior administrative team and the VP Medicine regarding ongoing issues of patient care and Member practice
- Ensuring that Member activities are consistent with the overall direction of the Fraser Health service delivery plan
- Liaising with Medical Directors of other Fraser Health Programs and Networks, and Site Medical Directors to ensure the services the Program provides are coordinated with the other Programs to provide a spectrum of care to the patients, residents and clients
- Meeting regularly with inter-disciplinary clinical leaders and administrators to ensure that Member practices are aligned with other activities and initiatives within the inter-disciplinary team
- Maintaining a high degree of visibility by regular visits to each Facility in which the Program is active
- Assisting Regional Department Heads in the identification of

human resource needs and in the active recruitment of practitioners

- Assisting Regional Department Heads in dealing with quality of care issues including issues regarding performance, availability and the behaviours of individual Regional Department Members
- In collaboration with Site Medical Director and Local Department Head ensuring new Members are adequately oriented to Facility and Program policies, procedures and practices to allow their smooth integration into the Medical Staff
- Investigating and documenting complaints regarding care provided by Members within the Program at the Facility in collaboration with the Site Medical Director and/or Local Department Head where appropriate
- Representing the Medical Staff in public on an as requested basis on issues of Medical Staff policies, procedures and quality of care
- Ensuring that Member academic activities (including education and research) are compliant with Fraser Health policies.