

MEDITECH® Emergency Department Management (EDM)

EDM Call Back Reminder— How to Setup Patient Follow-Up

1

Select patient, Click Depart

Depart

Reminders

2

Click Reminders to view list of reminders

1) Enter description of reminder

2) Pick a reminder date

3) Enter Reminder Details

4) SAVE Reminder & SAVE Departure Plan

2

Click Reminders to view list of reminders

List of patients needing follow-up anytime up until today

Enter comments associated to the status of reminder

Completed **Attempted** **Discontinued**

Completed & Discontinued—drops patient off the list
Attempted—changes reminder status to “Attempted”

Virtual ED Followup Reminders Report

- EDM > ED Physician Reports >
- EDM Physicians' Reports >
- Virtual ED Followup Reminders