

## **Regional Division Head**

### **Responsibilities of the Regional Division Head**

The responsibilities of Regional Division Head shall include (but not be limited to):

- Developing annual operating objectives for the Regional Division
- Functioning as the channel of communication to and from the Regional Division to keep members of the Regional Division informed regarding Division objectives, policies and general activities
- Developing, with the members of the Regional Division, standards of clinical practice for the Regional Division, recommending those standards to the Regional Department and ensuring that the Regional Division members work within established standards
- Encouraging and facilitating programs for the continuing medical education of Regional Department members are established
- Arranging and chairing Regional Division meetings as required in these Rules
- If applicable, working with Universities to ensure that education programs and research activities are being sufficiently promoted and supported
- Promoting health and wellness amongst Members
- Encouraging a healthy, respectful workplace
- Investigating and documenting complaints regarding care provided by Members within the Regional Division under the direction of the relevant Regional Department Heads or Program or Regional Medical Directors
- Reviewing with the Regional Division and the Regional Department Head and /or Program Medical Director, the manpower requirements of the Regional Division
- Contributing to the search and selection of applicants for vacancies in the Regional Division
- Establishing a quality assurance/quality improvement structure and program for the Regional Department, which carries out the functions of review, evaluation and analysis of the quality of Medical Care and utilization of Fraser Health Resources.