

Job Description

Executive Medical Director, Infection Prevention and Control

Fraser Health

DEPARTMENT:	Infection Prevention and Control
REPORTS TO:	Vice President, Population & Public Health and Chief Medical Health Officer
JOB DESCRIPTION NUMBER:	E5736
JOB CODE:	E5736

OVERVIEW:

Supporting the Vision, Values, Purpose and Commitments of Fraser Health including service delivery that is centered around patients/clients/residents and families:

Accountable to the Vice President, Population Public Health & Chief Medical Health Officer, the Executive Medical Director, Infection Prevention and Control (IPC) will provide senior leadership and direction in the development of system-wide infection prevention and control strategies, help establish priorities for the program in alignment with Fraser Health (FH)'s strategic imperatives and operating plan, and demonstrate leadership and expertise in IPC practice, antimicrobial stewardship and implementation of infection prevention improvement actions across FH.

The Executive Medical Director IPC engages staff and physicians developing clinical IPC standards and integrating evidence based IPC practice into clinical processes, advising on complex IPC issues, investigating and controlling outbreaks of infectious diseases, and assisting with the development and interpretation of surveillance data. The Executive Medical Director works closely with, operational leaders, managers, and other stakeholders to ensure that IPC programs and actions within the Health Authority align with the strategic plans and priorities of Fraser Health, ensuring their compliance with and understanding of infection control standards.

The EMD leads program-wide surveillance and assessment, knowledge translation and program evaluation initiatives and manages the organization and effectiveness of sessional medical staff within the program. The position may include clinical service as per specialty area (population and public health, medical microbiology, infectious disease)

KEY AREAS OF INVOLVEMENT INCLUDE:

1. Working in partnership with the Senior Leadership Team and Executive Director, IPC helps develop and implement a strategic direction for the FH-wide IPC program.
2. Provides medical and epidemiological direction on IPC issues for Fraser Health acute care facilities, rehabilitation and long term care.
3. Identifies emerging issues in the local, provincial, federal and international arenas that could influence the delivery of IPC services within Fraser Health (FH).
4. Supports the preparation and implementation of operational plans for assigned programs on an annual basis, which are aligned with FH's strategic goals within approved financial resources, in partnership with the Executive Director.
5. Ensures that IPC activities are prioritized and organized to ensure coordinated, efficient, cost effective and quality community and population health outcomes.
6. Monitors and reviews the portfolio's strategic and operational plans and ensures the link with the overall FH strategic plan.
7. Works in collaboration with other key areas such as FH operational leadership, workplace health, the Medical Health Officers, and Public Health in the development of IPC policies, protocols, and practices to prevent and effectively manage infection and epidemiological outbreaks. Provides medical and clinical direction in the coordination of outbreak management.
8. Working with the Executive Director of IPC, helps to provide IPC leadership and guidance in FH new capital and facility planning projects.

9. Leads program-wide surveillance and assessment, and monitors emerging IPC trends to identify IPC's priorities, service delivery model, and performance plan.
10. Leads program wide knowledge translation and program evaluation initiatives, including medical content in the development, implementation and evaluation of IPC educational initiatives, FH physician and staff orientation programs, IPC program curriculums, and continuing medical education.
11. Leads program-wide quality and performance monitoring and evaluation and working with the Executive Director of IPC and the IPC Executive Team, reports on infection control matters to the Board of Directors via the Quality Performance Committee providing expert medical advice to the FH Executive and the Board of Directors.
12. Manages the organization and effectiveness of sessional medical staff within the program.
13. Acts as media spokesperson for FH on specific issues, as appropriate.
14. Communicates a shared vision internally and to external agencies, partners and the public.
15. Manages issues with internal and external stakeholders, representing FH in local and provincial forums.
16. Strengthens the development, acquisition, and diffusion of knowledge within the organization.
17. Provides leadership to team members through mentoring, coaching, and modeling key behaviours.
18. May provide clinical services in specialty area, such as public health, medical microbiology or infectious disease.

QUALIFICATIONS:

Medical Doctor degree with current licensure with the College of Physicians and Surgeons of British Columbia in Public Health and Preventive Medicine, medical microbiology or infectious diseases; or current licensure with the College of Physicians and Surgeons of British Columbia and Community Medicine designation (FRCP(C)).

Ten (10) years recent related experience involving responsibility in medical leadership, public health, medical microbiology or infectious diseases, operational and strategic planning and proven skills in managing financial and human resources or an equivalent combination of education, training and experience that is acceptable to Fraser Health. Current BC Driver's License and access to personal vehicle for business-related purposes.

COMPETENCIES:

Demonstrates the LEADS capabilities of Leads Self, Engages Others, Achieves Results, Develops Coalitions and supports Systems Transformation.

Professional/Technical Capabilities

- Demonstrated senior leadership in roles to lead and move forward complex organizational change issues across health service programs to support broad transformational objectives.
- Demonstrated leadership abilities to incorporate program needs within the broader context of the health delivery system and multiple program requirements.
- Demonstrated ability to work and lead within a matrix reporting structure.
- Sound working knowledge of planning concepts related to service delivery, budgetary, staffing, quality and strategic initiatives.
- Current knowledge of infection prevention and control industry best practices.
- Proven ability to exercise independent judgment, action and discretion in the carrying out of responsibilities.
- Demonstrated skills in carrying out an administrative tribunal.
- Physical ability to perform the duties of the position.

Manager

Date

Employee Experience

Date

Revised: 22/Nov/2022

Replaces: