

January 13, 2014

RE: OR Booking Package V1.6

Dear Surgeon and Medical Office Assistant,

The OR Booking form has been revised and the new form will be required for all bookings received on or after April 1, 2014.

This revision was necessary due to changes in Ministry of Health reporting requirements. The Ministry of Health has mandated that the Health Authorities begin the collection of wait one data; this is defined as the time between referral to the specialist and the first consult by the specialist for elective surgical patients. In response to this mandate, Surgery Information Systems has revised the OR booking package. Detailed instructions for each field on the Surgical Booking Form can be found in the OR Booking Package User Guide. An overview of the changes follows on page 2.

The new OR Booking Package V1.6 and printable PDF copies of the new forms and the user guide can be downloaded from the Physicians website:

http://physicians.fraserhealth.ca/resources/forms/or_booking_package

For download instructions, click the link "**OR Booking Package User Guide**". Refer to the section "2. Downloading and Opening the OR Booking Package".

For MS Word OR Booking Package (Surgical Booking Form and Surgical Pre-Operative Test Order Form) click on the link **OR Booking Package (MS Word format)**

For printable PDF copies, click one of the following links depending on which form(s) are required: **Printable OR Booking Forms, Printable Surgical Booking Form, Printable Surgical Pre-Operative Test Order Form, or VTE Prophylaxis Pre-Operative Surgery Form.**

The (MS Word) OR Booking Package can be filled out as before, in any of the following ways:

1. Electronically as per instructions in the user guide
2. Paper copies completed manually (available through OR Booking Offices or PDF copies printed individually)
3. FormImprint copies for inpatient booking (only at ARH, CGH, DH, JPOCSC and LMH from the inpatient units or OR Booking Offices)

Please start using the revised Surgical Booking Form and Surgical Pre-Operative Test Order Form as soon as possible.

For more information or installation support, you may contact:

Surgery Information Systems
Phone: 604-587-4600 ext. 764482
Email: SurgeryInformationSystemsSupport@fraserhealth.ca

Changes in the OR Booking Package V1.6

Surgical Booking Form

DATE OF REFERRAL (d/m/yyyy) [REDACTED]	DATE OF FIRST CONSULT (d/m/yyyy) [REDACTED]	SURGERY DECISION DATE (d/m/yyyy) [REDACTED]
OR DATE (d/m/yyyy) [REDACTED]	ADMISSION DATE (d/m/yyyy) [REDACTED]	

Fields made mandatory/added: “DATE OF REFERRAL” and “DATE OF FIRST CONSULT” have been added to the date section

Fields Re-ordered: The five date fields, as shown above, have been re-ordered to be in chronological order.

OR NEEDS: (List other needs in Comments)	LYMPHOMA PROTOCOL <input type="checkbox"/>	FROZEN SECTION <input type="checkbox"/>	TISSUE REQUIRED <input type="checkbox"/>
	C-ARM REQUIRED <input type="checkbox"/>	X-RAY in OR <input type="checkbox"/>	
SPECIAL EQUIPMENT/IMPLANTS: [REDACTED]			

Field Removed: “ANES. CONSULT REQ'D” field, previously under “TISSUE REQUIRED”, has been removed from the “OR NEEDS” section.

ANESTHETIC TYPE: GEN. <input type="checkbox"/> LOC. <input type="checkbox"/> REG. <input type="checkbox"/> SP. <input type="checkbox"/> EPID. <input type="checkbox"/> IV SED. <input type="checkbox"/> TOPICAL <input type="checkbox"/>
--

Field Removed: “STAND BY” field, previously between “IV SED.” and “TOPICAL”, has been removed from the “ANESTHETIC TYPE” section.

Surgical Pre-Operative Test Order

<input type="checkbox"/> Not Applicable For This Patient	<input type="checkbox"/> Non FH Results Attached
--	--

Field Renamed: Check box, earlier called “Previous Results Attached” has been renamed to “Non FH Results Attached”.

<input type="checkbox"/> Not Applicable For This Patient	<input type="checkbox"/> Non FH Results Attached	<input type="checkbox"/> Refer to Previous FH Results
--	--	---

Field Added: Check box called “Refer to Previous FH Results”.

OTHER ORDERS
<input checked="" type="checkbox"/> Anaesthesia Consult as Required
<input type="checkbox"/> Social Work Required <input type="checkbox"/> Home Care Required

Field Added: Non editable check box called “Anaesthesia Consult as Required”.